

**Kilkenny County Council  
Arts Office**

**Facilitation Award**

**Return to:  
Mary Butler  
Arts Officer  
Kilkenny County Council  
Arts Office  
County Hall  
John Street  
Kilkenny**

**Please mark clearly as 'Facilitation Award 2007'.**

**Deadline for receipt of applications:**

**Friday 27<sup>th</sup> April 2007 at 4pm.**

# **FACILITATION AWARD 2007**

1. **Full name:** \_\_\_\_\_

2. **Your full contact address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_ Website: \_\_\_\_\_

3. **Are you applying as a (please tick)**

• Group`

• Individual

4. **Which Category are you applying to? (please tick)**

• Peer Critique Sessions

• Specialist Advisors

• Networking Events

• Collaboration

• Other (please specify)

\_\_\_\_\_

\_\_\_\_\_

5. **Please state if the group / organisation / individual applying for this award has been in receipt of any grants or awards from Kilkenny County Council Arts office in the last 3 years. If yes please specify.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**3. Artforms (tick all boxes that apply to you)**

- Visual Arts
- Theatre/Drama
- Literature/Writing
- Storytelling
- Music/Song writing
- Multi media
- Crafts
- Photo/Video/Film
- Other, please specify \_\_\_\_\_

**4. Please give details of relevant education and experience as an individuals or qualifications within your group.**

**Postgraduate qualification in:**

\_\_\_\_\_

**Degree in:**

\_\_\_\_\_

**Diploma in:**

\_\_\_\_\_

**Certificate in:**

\_\_\_\_\_

**Other relevant courses / seminars / experiences:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. Individuals - How long have you been a practitioner? (Please tick)**

Pre 1970

1970—79

1980—89

1990—2000

2000—present

**6. Groups – How long have you been in existence?**

Pre 1970

1970—79

1980—89

1990—2000

2000—present

**7. Please describe in twenty words or less the activity for which you are applying to Kilkenny County Councils Facilitation award for:**

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- **Please also enclose a full proposal regarding your activity. See notes attached.**

**8. Please name any other key organisations or individuals with whom you are involved in terms of this activity (e.g. as trainers, mentors or hosts, or as your partners)**

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**9. How will you evaluate your activity?**

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10. What are the planned dates of your event(s)

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11. What is the cost of your event?

Total: \_\_\_\_\_

12. How much are you applying to Kilkenny County Council Arts Office for?

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**BANK DETAILS**

**\*Should you be successful in your application for the Facilitation Award 2006 all money will be transferred into a bank account (Credit Union account not sufficient). Failure to supply correct bank details below will result in the delay of any payments to be made. All bank information received will be secure.**

Bank Account number: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Branch Address: \_\_\_\_\_

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Sort Code: \_\_\_\_\_

I/We hereby declare that, to the best of my knowledge, the information given is correct. I/We hereby authorise Kilkenny County Council to make any enquiries, as they consider necessary for this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Completed application forms to be returned to Mary Butler, Arts Officer,  
Kilkenny County Council, County Hall, John Street, Kilkenny no later than  
4pm on Friday 27<sup>th</sup> April 2007**

**Please mark clearly as 'Facilitation Award 2007'.**

**If you need your supporting material returned please enclose an S.A.E.**

**NB. This is the first round for this award and there will be a second opportunity in the Autumn.**

Please complete in full the income and expenditure sheets. Indicate if you have sought or obtained grant(s) from any other agencies, giving the name of the 'agency' and the amount of grant sought/obtained. Has this figure been confirmed?

**Budget for your application**

**ALL APPLICANTS MUST COMPLETE THESE TWO PAGES**

Please complete (*in block capitals*) all of those sections relevant to your proposal and itemise your information where possible.

INCOME	TOTAL	Please tick if CONFIRMED
1. Private income (e.g. own resources, donations etc)		
<b>Subtotal</b>		
2. Income in kind (e.g. services given to you)		
<b>Subtotal</b>		
3. Other income (give details)		
<b>Subtotal</b>		
4. Application to Kilkenny County Council		
<b>Subtotal</b>		
<b>Total income</b>		

EXPENDITURE	TOTAL
<p>1. Venue hire, please state the venue</p> <p><b>Subtotal</b></p>	
<p>2. Fees and accommodation for visiting 'specialist' please specify i.e. B+B / hotel etc + number of nights please itemise</p> <p><b>Subtotal</b></p>	
<p>3. Marketing and Publicity please itemise</p> <p><b>Subtotal</b></p>	
<p>4. Insurance</p> <p><b>Subtotal</b></p>	
<p>5. Evaluation, documentation, please itemise</p> <p><b>Subtotal</b></p>	
<p><b>Total expenditure</b></p>	

## **Proposal Information**

**This is an essential part of your application, it will not be considered if you do not submit the information requested below. (You may have to repeat information stated in the application form). No more than two sides of an A4 sheet. Your information must be typed or use block capitals.**

1. If your application is successful describe exactly how your award will be spent.
1. Describe what you want to gain from this award – your reasons for applying.
2. Who else will benefit from your proposed activity?
3. Describe what you want others involved to gain from this award.
4. Describe how gaining this award fits in with your current work or the direction you are going.
5. Also how it will assist and facilitate your professional development and further your knowledge and experience in dealing with other practitioners and professionals involved in the Arts.
6. in relation to yourself and others involved if your application is successful how will it
  - develop professional practice
  - broaden perspectives and perceptions of professional practice
  - enhance reputations and
  - add to repertoires of achievements and experience
  - develop collaborations across art forms if applicable
7. Describe any past experience of successfully managing a similar activity; include details on your evaluation of this and what you learned that will assist you in realising this undertaking.
8. If applying as a group please give a description of your activities since 2004 or since your inception.

**The above information should be no more than 2 sides of an A4 page and must be typed.**

**Failure to supply all the above details will result in the elimination of the application for consideration.**

**Please also include – CV and supporting statement about your work**

**Previously funded activities include:**

- a percussion master class undertaken by Sam Alexander to a Kilkenny based Afro-Brazilian percussion Ensemble
- an artists talk by Stephen Brandes at the Berkeley Gallery coinciding with the Illumine exhibition
- collaborative arts events at the Kozo Gallery, Thomastown.

The Arts Office is particularly interested in innovative ideas, collaboration and original ways of skills sharing. Should you feel that you have an activity / project / event which may qualify for this award but you feel does not directly fall into one of the above categories please do not hesitate in contacting the Arts Office for clarification of your idea under this award.