Domestic Waste Water

**Data Protection Acts 1988 -2018 (as amended) and the General Data Protection Regulations (GDPR)**
**Domestic Waste Water Treatment Systems**
**Data Subject Notification**

**Background**

The purpose of this notification is to set out some information regarding the collection and processing of your information by Kilkenny County Council.  During the course of our activities we will collect, store and process personal data about our customers. Kilkenny County Council is the data controller in respect of this data.

Kilkenny County Council creates, collects and processes a significant amount of ‘personal data’ and ‘sensitive personal data’ in various multiple formats daily. Our commitment is to ensure that the personal data supplied is:

* Obtained lawfully, fairly and in a transparent manner
* Collected for only specified, explicit and legitimate purposes,
* Adequate, relevant and limited to what is necessary for the purpose for which it was obtained,
* Recorded, stored accurately and where necessary kept up to date,
* Kept for no longer that is necessary, and, in a form, which permits identification of the data subject,
* Processed in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing of the data.

**For full details of the collection, processing and sharing of your personal data by us and your rights in this regard, please see our privacy notice on the website.**

**What data we collect and process**

The types of personal data that we will collect, and process includes your name, address, Eircode, telephone, bank details, Domestic Waste Water Treatment Registration Reference, Name and Address contractor, Bank details for Electronic Fund Transfer

We do not collect special category personal data.

 **Why do we collect this personal data?**

We collect and process this information in order to manage and administer the relationship between you and us for the purpose of **assessing your:**

* Grant Application payable under the S.I. No. 184 of 2020 HOUSING (DOMESTIC WASTEWATER TREATMENT SYSTEMS FINANCIAL ASSISTANCE) REGULATIONS 2020
* Grant Application payable under the S.I. No. 185 of 2020 HOUSING (DOMESTIC WASTEWATER TREATMENT SYSTEMS FINANCIAL ASSISTANCE FOR PRIORITISED AREAS FOR ACTION) REGULATIONS 2020
* Grant Application payable under the S.I. No. 186 of 2020 HOUSING (DOMESTIC WASTE WATER TREATMENT SYSTEMS FINANCIAL ASSISTANCE FOR HIGH STATUS OBJECTIVE CATCHMENT AREAS) REGULATIONS 2020

**Lawfulness of processing**

We process this personal data

* Under Article 6 (1) e of GDPR and in the exercise of official authority vested in us as the controller under the [Water Services (Amendment) Act 2012](http://www.environ.ie/en/Legislation/Environment/Water/FileDownLoad%2C29427%2Cen.pdf), Water Services Act 2007 – 2017 and Domestic Waste Water Treatment Systems (Financial Assistance) Regulations 2020 (S.I. No 184 – 186 of 2020)

**Sharing of Personal Data**

We may share your Personal Data with selected third parties, including for example **Department of the Environment, Community and Local Government**, other government agencies (Protect Our Water) and Monaghan County Council Environments Section and where required to do so by law. Further information regarding the sharing of your personal data can be found in our Privacy Notice on our website.

https://www.kilkennycoco.ie/eng/Your\_Council/Data-Protection/Data-Protection-Policy-and-Code-of-Practice.pdf

If you have any questions regarding our processing of your Personal Data, our Data Protection Officer can be contacted

**For further assistance on Data Protection contact:**

**Data Protection Officer, Corporate Services,**

**Kilkenny County Council, County Hall, John Street, Kilkenny**

***Telephone:*** 056 7794070

***E-Mail:***dataprotection@kilkennycoco.ie