COMHAIRLE CHONTAE CHILL CHAINNIGH

KILKENNY COUNTY COUNCIL

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| **APPLICATION TO KILKENNY COUNTY COUNCIL FOR INCLUSION IN COMMUNITY INVOLVEMENT IN ROAD WORKS SCHEME**  |

**(\* Please read explanatory memorandum before completing form)**

1. Exact location of road:

 **(i) Townland in which road is situated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(ii) Name of road if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(iii) Road No. if known: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2. (a) Exact location of where work should start: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (b) Exact location of where work should end: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Length of road to be included in scheme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Width of road to be included in scheme

4. Number of dwellings on the road in question: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Names and address of two resident’s representatives: (See explanatory memo)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Tel. No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Indicate by an” X” in the appropriate box(es) how the local community intend to contribute towards the cost of works.

|  |  |  |
| --- | --- | --- |
| (a) | By way of making a monetary contribution of a minimum of 10% of the costs of the works, paid in advance of the works |  |

|  |  |  |
| --- | --- | --- |
| (b) | By carrying out works to the value of a minimum of 20% of the cost of the works |  |

Contd/.......

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7. Where a community intends to carry out works to the value of a minimum of 20% of the cost of the scheme, indicate the items of works that the community intends to carry out

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signatures of Applicant’s Representatives.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Completed Application Forms should be forwarded to the relevant Area Office as follows:**

(For any queries in relation to this application please contact the Area Office directly)

|  |  |  |
| --- | --- | --- |
| **Area Office** | **Addresss** | **Telephone No.**  |
| **Callan Area Office** | Kilkenny County Council, Prologue, Callan, Co. Kilkenny | 056 7755520 |
| **Castlecomer Area Office** | Kilkenny County Council, Kilkenny Road, Castlecomer, Co. Kilkenny | 056 7794450 |
| **Thomastown Area Office** | Kilkenny County Council, Ladywell, Thomastown, Co. Kilkenny | 056 7793340 |
| **Ferrybank Area Office** | Kilkenny County Council, FerrybankShopping Centre, via Waterford, Co. Kilkenny | 051 831370 |
| **Kilkenny Area Office** | Kilkenny County Council, Patrick Street, Kilkenny | 056-7794516 |

***Kilkenny County Council***

***DATA PROTECTION CONSENT FORM***

**Data Protection Acts 1988 & 2018**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of ***application for Community Involvement in Road Works Scheme***.

Any personal information which you provide may be shared/exchanged with other Government Departments/Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and making any relevant payment/grant claim and in accordance with the Council’s Retention Policy.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(in Block Capitals)

🞎 I do not consent to my data being processed, shared and stored by Kilkenny County Council for the purposes outlined above.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(in Block Capitals)

**KILKENNY COUNTY COUNCIL**

### COMMUNITY INVOLVEMENT ON ROAD WORKS

## **EXPLANATORY MEMORANDUM**

Kilkenny County Council is inviting local residents groups to apply for inclusion in a scheme to improve local (county) roads on which the Council is not in a position to carry out regular maintenance works e.g. low traffic volume minor roads.

Section 70 of the Roads Act 1994 obliges landowners and occupiers of land to take all reasonable care to ensure that structures, trees, hedges and other vegetation on their land are not, or could not become, a danger to people using or working on a public road. Section 76 obliges landowners and occupiers to take all reasonable steps to ensure that water can drain off a public road onto their land and to ensure that water, soil or other materials do not escape from their land/property onto the road, Measures taken for fulfil these statutory responsibilities will not be taken into account when assessing contributions by local communities towards the improvement and maintenance of roads, however, non-compliance with these statutory responsibilities will render a road ineligible for the scheme.

Local communities will contribute by way of (a) making a monetary contribution of a minimum of 10% of the cost of the works in advance of the works commencing

(b) by carrying out works to the value of a minimum of 20% of the cost of the works

Activities of the following kind might appropriately be undertaken by local communities:-

(i) Opening, deepening and generally maintaining drains alongside roadways and

 adjoining land including the laying of drainage pipes, where appropriate

(ii) Providing gully traps at suitable locations and piping of drains, where appropriate

(iii) Opening inlets.

(iv) Opening backshores

(v) Unblocking of shores/surface water drains.

(vi) Providing hard stand at field entrances

(vii) Removal of grass verges or banks

(viii) Site preparation works including the removal of grass from the centre of the road (where required)

(ix) Repair of potholes

(x) Surface Dressing works

(xi) Road Strengthening works

(xii) Repair of footpaths

(xiii) Construction of new footpaths

Any works carried out by the community will have to be completed to a standard satisfactory to Kilkenny County Council before the Council will accept responsibility for the works

The Area Engineer will direct the local residents in regard to the work he considers appropriate for them to carry out. Furthermore, this work will be supervised through the Area Engineer’s staff. Any work being carried out will have to be carried out during normal County Council working hours except by prior agreement of the Council.

The scheme will operate in the following manner:-

**(1)** Application will be made to the Council by way of application form.

**(2)** Where a proposed scheme is accepted, the Area Engineer will brief the representative of the residents with regard to the work required.

**(3)** The representative will then inform the Area Engineer of the proposed working dates.

**(4)** The Area Engineer and his supervisory staff will supervise the work as being carried out by the residents.

**(5)** When work has been carried out to the satisfaction of the Area Engineer, the remainder of the works required on the Road including piping of drainage and strengthening/reshaping and grouting will be undertaken in the normal manner by the County Council.

In the operation of the above, the Area Engineer will allow no longer than one month for the carrying out of the works as required. Failure to commence and make a bona fide substantial effort on the scheme within one month will eliminate a road from consideration.

**Please note that this Scheme is limited to the most cost effective proposals submitted.**

If you have any queries, please contact your local Municipal District office.