Suitably Qualified Individual, Declaration of Conversion

Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs

A declaration relating to the converted vehicle must be completed by the Suitably Qualified Individual (SQI) who has inspected the vehicle and satisfied themselves as to the standard and quality of the conversion and the accuracy of the owner's declaration.

The declaration must be drawn up on the headed paper of the SQI, which must contain the Name and/or Business Name, address, contact details and tax number. A Word version is available at www.revenue.ie in the VRT forms section.

The declaration itself must contain the following details:-

VEHICLE DETAILS

VIN

REGISTRATION NUMBER

CO_2 g/km

Competency of Suitably Qualified Individual

I declare that I have *(tick as appropriate)*:

(i) an Engineering/Technical qualification (Level 7 or higher accredited courses) ☐

(ii) accreditation with Engineers Ireland as a Chartered or Associate Engineer ☐

(iii) membership or incorporated membership of the Institute of Automotive Engineer Assessors ☐

(iv) National Standards Authority of Ireland approval as an Approved Test Centre ☐

(v) National Standards Authority of Ireland Approved Workshop for Conversion of Vehicles for Disabled Drivers ☐

Number of years relevant experience: _____

Details of professional indemnity insurance: _____

Location of Inspection: _____

Where additional information is required, it should be attached as a separate page.

Declaration

I hereby declare that:

- having examined vehicle with VIN detailed above, it is my professional opinion that this vehicle now satisfies the requirements of Road Traffic (Construction, Equipment and Use of Vehicles) Regulations, (Statutory Instrument No. 190 of 1963),
- I am satisfied that the converted vehicle meets all relevant criteria in Commission Regulation (EU) No. 678/2011 and Commission Regulation (EU) No. 1230/2012,
- the information contained in the Declaration of Conversion by Vehicle Owner duly stamped by me is true and correct,
- I meet the professional requirements as set out below.

Signature of Certifier: _____

Name (Block Letters): _____

Date: _____ / _____ / _____

Address: _____

_____

_____

WARNING: A PERSON KNOWINGLY CONCERNED IN EVASION OR THE TAKING OF STEPS FOR THE PURPOSES OF EVASION, BY HIMSELF OR ANOTHER, OF VRT, SHALL BE GUILTY OF AN OFFENCE PUNISHABLE ON CONVICTION WITH FINES AND IMPRISONMENT

SQIs must have:

- an Engineering/Technical Qualification (Level 7 or higher accredited courses) or appropriate accreditation with Engineers Ireland or the Institute of Automobile Engineer Assessors
- a minimum of 5 years experience of working in a suitable technical environment (preferably Automotive or Engineering Environment)
- access to adequate facilities to carry out a thorough vehicle examination, and
- appropriate professional indemnity insurance,

or must be a National Standards Authority of Ireland approved facility (Approved Test Centre or Approved Workshop for Conversion of Vehicles for Disabled Drivers).

NOTE:

- In respect of a vehicle not previously registered in Ireland: If the vehicle's EU category is changing from M1 to N1, the masses and dimensions must be confirmed by an NSAI Approved Test Centre, whose scope covers 'Test: 48. Masses and Dimensions (not passenger cars)'. An original of the Test 48 Certificate issued by the ATC must be submitted along with the Declaration of Conversion in these instances.
- A list of NSAI ATCs and their scope is available at: http://www.nsai.ie/Our-Services/Certification/Automotive-Certification/Type-Approval/Approved-Test-Centers.aspx.
- Revenue will require ATC Test 48 masses and dimensions certification in other circumstances e.g. where additional seating is being installed in an Irish registered 4x4/SUV/MPV which is currently registered as a VRT Category B, C or D vehicle and the converted vehicle is declared to be an EU Category N1 vehicle.